



**LOS ANGELES COUNTY
REGIONAL PARK AND
OPEN SPACE DISTRICT**

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

October 04, 2016

The Honorable Board of Directors
County of Los Angeles
Regional Park and Open Space District
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

1-P October 4, 2016

A handwritten signature in cursive script, reading "Lori Glasgow".

LORI GLASGOW
EXECUTIVE OFFICER

Dear Directors:

**ALLOCATE SPECIFIED EXCESS FUNDS
AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT
AND AUTHORIZE AWARD AND ADMINISTRATION OF A GRANT TO
THE LA CRESCENTA WOMAN'S CLUB FOR
THE LA CRESCENTA WOMAN'S CLUB
GENERAL IMPROVEMENTS PROJECT
(SUPERVISORIAL DISTRICT 5) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate an amount not to exceed \$370,000 in Specified Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the La Crescenta Woman's Club for general improvements to the Clubhouse of the La Crescenta Woman's Club in the foothills area of the San Gabriel Mountains, near the 210 freeway.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed La Crescenta Woman's Club General Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project.
2. Allocate an amount not to exceed \$370,000 in Specified Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the La Crescenta Woman's Club for the La Crescenta Woman's Club General Improvements Project.

3. Authorize the Director of the Department of Parks and Recreation, in his capacity as Director of the Los Angeles County Regional Park and Open Space District, to award a grant when applicable conditions have been met, and to administer the grant as of the date of award and pursuant to guidelines in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allocate an amount not to exceed \$370,000 in Specified Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition), to the La Crescenta Woman's Club (LCWC) for the La Crescenta Woman's Club General Improvements Project (Project).

LCWC was incorporated in 1911 by a group of women who gathered for the study and development of literature, music, art, and science; as a united effort toward the broad culture of the arts and sciences in all lines of general culture; for charitable purposes and to help the needy; and generally for social amusement and cooperative purposes. LCWC is a non-profit sharing organization with membership open to all. For over 90 years, the LCWC Clubhouse, constructed in 1925, has served as a local community and recreational facility, hosting many groups ranging from the Historical Society, Chamber of Commerce, and Crescenta Valley Town Council, and providing programming such as free college planning seminars to help parents complete college applications with their children. The Clubhouse is available to the general public for rental, and provides a venue for a variety of recreational activities such as concerts, recitals, dances, weddings, and other celebrations.

The proposed Project, located at 4004 La Crescenta Avenue in the community of La Crescenta, involves general improvements to LCWC's existing clubhouse, including access improvements; purchase and installation of signage and landscaping; bathroom and bridal room rehabilitation; and outdoor improvements to the existing patio, plumbing, foundation, and paving. The total estimated Project cost is \$370,000 and will be fully funded with the recommended Specified Excess Funds.

It is also recommended that the Director of the Department of Parks and Recreation (Director), in his capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award a grant when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of the 1996 Proposition, as well as grantee agreement with California Environmental Quality Act (CEQA) requirements for the project. It is further recommended that the Director be authorized to administer the grant under procedures previously approved by the Board.

Implementation of Strategic Plan Goals

The proposed recommendations further the Board approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Community Support and Responsiveness (Goal 2) by providing grant funds to enhance healthy activities in the Fifth Supervisorial District.

FISCAL IMPACT/FINANCING

Sufficient appropriation for the grant, in an amount not to exceed \$370,000, is budgeted in the RPOSD's Excess Funds Project Fund, HD6.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. LCWC meets this requirement.

The 1996 Proposition provides a method for determining, each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grant will be funded from the Excess Funds available to the Fifth Supervisorial District for Specified Projects.

The Board may establish additional conditions on grants of Excess Funds. The Director will be authorized to award grants when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The Project, which consists of general improvements to LCWC's existing clubhouse, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301 (a), (d) and 15302 (c) of the State CEQA Guidelines, and Classes 1 (a), (c) and 2 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves repair, rehabilitation, and replacement of deteriorated facilities.

CONTRACTING PROCESS

A Project Agreement will be entered into and administered under authority delegated to the Director of the Department of Parks and Recreation and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

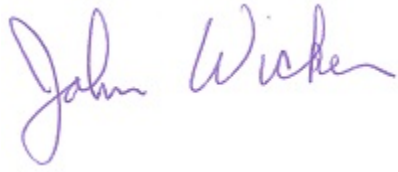
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any other projects funded by RPOSD. The recommended projects will promote healthy activities in public spaces in the Fifth Supervisorial District.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office, Capital Programs Division, and one to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in purple ink that reads "John Wicker". The signature is written in a cursive, flowing style.

JOHN WICKER
Director

JW:JB:WRO:tb

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors